

Date			OBJECTIVES	ACTIVITY	VENUE	RESPONSIBLE OFFICE/DIVISION	ORG's Role (invited ORG official, use of venue, support, etc)
Month/YEAR	Day	Time					
April 2019	6	8:00 AM	Updates on the status of the projects in the pipeline	RBOI Staff Meeting	RBOI Regional Office, Cotabato City	Technical & Research Division/Admin Services Division	N/A
April 2019	9	8:00 AM	Monitor status of RBOI registered firms if they complied with registration agreements	Monitoring of RBOI registered firms	Malabang, Lanao del Sur	Technical & Research Division/Admin Services Division	N/A
April 2019	10	9:00 AM	Capacitate assigned LEIPO of the municipalities regarding investment processes	Trainer's Training on LEIPO of Lanao del Sur Province	Marawi City	Technical & Research Division/Admin Services Division	N/A
April 2019	18	10:00 AM	Deliberate the application of an investor/firm applying for RBOI registration	Management Committee (ManCom) Meeting	RBOI Regional Office, Cotabato City	Management Committee (ManCom)	N/A
April 2019	24	10:00 AM	Approve or deny the application for registration	Joint ManCom/Board of Governors Meeting	Davao City	Board of Governors, Management Committee	N/A
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May 2019	7	9:00 AM	Increase awareness/knowledge on Gender Sensitivity issues	Refresher Course on Gender Sensitivity	RBOI Regional Office, Cotabato City	All RBOI Staff	N/A
May 2019	16	9:00 AM	Conduct investment coaching to potential investor	Investment Coaching	RBOI Regional Office, Cotabato City	Technical & Research Division/Admin Services Division	N/A
May 2019	24	2:00 PM	Increase knowledge of employees regarding Islamic Values as part of celebration of the month of Ramadhan	Islamic Values Course	RBOI Regional Office, Cotabato City	All RBOI Staff	N/A
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June 2019	10	8:00AM	Monitor status of RBOI registered firms if they complied with registration agreements	Monitoring of RBOI registered firms	Wao and Amal Manabilang, Lanao del Sur	Technical & Research Division/Admin Services Division	N/A
June 2019	18	8:00AM	Identify businesses that existing in the community that may be included in the IPP.	Conduct IPP Consultation	Cotabato City	Technical & Research Division/Admin Services Division	N/A
June 2019	27	10:00AM	Assess and evaluate the midterm accomplishment of the agency and review the remaining physical target	Midterm Assessment and Evaluation of Physical Accomplishment/Review of Physical Target	RBOI Regional Office, Cotabato City	All RBOI Staff	N/A
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July 2019	2	2:00 PM	Conduct investment coaching to potential investor	Investment Coaching	RBOI Regional Office, Cotabato City	Technical & Research Division/Admin Services Division	N/A
July 2019	10	8:00AM	Monitor status of RBOI registered firms if they complied with registration agreements	Monitoring of RBOI registered firms	Province of Tawi-Tawi	Technical & Research Division/Admin Services Division	N/A
July 2019	11	8:00AM	Identify businesses that existing in the community that may be included in the IPP and empower Local Government Units (LGUs) by assisting them how to formulate their own Local Investments and Incentives Code (LIIC).	Conduct IPP Consultation and NILE (Tawi-Tawi Province)	Province of Tawi-Tawi	Technical & Research Division/Admin Services Division	N/A
July 2019	22	2:00PM	Deliberate the application of an investor/firm applying for RBOI registration	Management Committee (ManCom) Meeting	RBOI Regional Office, Cotabato City	Management Committee (ManCom)	N/A
July 2019	30	8:00AM	Approve or deny the application for registration	Joint ManCom/Board of Governors Meeting	Davao City	Board of Governors, Management Committee	N/A

Date			OBJECTIVES	ACTIVITY	VENUE	RESPONSIBLDFFICE/DIVISION	ORG's Role (Invited ORG official, use of venue, support, etc)
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August 2019	5	9:00AM	Conduct investment coaching to potential investor	Investment Coaching	RBOI Regional Office, Cotabato City	Technical & Research Divison/Admin Services Division	N/A
August 2019	13	9:00AM	Identify businesses that existing in the community that may be included in the IPP and empower Local Government Units (LGUs) by assisting them how to formulate their own Local Investments and Incentives Code (LIIC).	Conduct IPP Consultation and NILE (Maguindanao Province)	Cotabato City	Technical & Research Divison/Admin Services Division	N/A
August 2019	20-22	9:00AM	To capacitate RBOI employees regarding the Investment Assistance Services (IAS) Center	Seminar on Investment Assistance Services (IAS)	B0I-National Office, Manila	Support Services /Technical Division	N/A
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September 2019	3	8:00AM	Identify businesses that existing in the community that may be included in the IPP and empower Local Government Units (LGUs) by assisting them how to formulate their own Local Investments and Incentives Code (LIIC).	Conduct IPP Consultation and NILE (Lanao Province)	Marawi City/Iligan City	Technical & Research Divison/Admin Services Division	N/A
September 2019	5	9:00AM	To support CSC Anniversary celebration	Participate CSC activitly	Cotabato City	Support Services/Technical/ Administrative Divisions	N/A
September 2019	11	9:00AM	Deliberate the application of an investor/firm applying for RBOI registration	Managament Committee (ManCom) Meeting	RBOI Regional Office, Cotabato City	Managment Committee (ManCom)	N/A
September 2019	16	9:00AM	Approve or deny the application for registration	Joint ManCom/Board of Governors Meeting	Cotabato City	Board of Governors, Management Committee	N/A
September 2019	25	8:00AM	Capacitate assigned LEIPO of the municipalities regarding investment processes	Conduct Training on LEIPO of Island Provinces	Zamboanga City	Technical & Research Divison/Admin Services Division	N/A
September 2019	26	9:00AM	Identify businesses that existing in the community that may be included in the IPP and empower Local Government Units (LGUs) by assisting them how to formulate their own Local Investments and Incentives Code (LIIC).	Conduct IPP Consultation and NILE (Sulu)	Zamboanga City	Technical & Research Divison/Admin Services Division	N/A
Date			OBJECTIVES	ACTIVITY	VENUE	RESPONSIBLDFFICE/DIVISION	ORG's Role (Invited ORG official, use of venue, support, etc)
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October 2019	1	10:00AM	Updates on the status of the projects in the pipeline	RBOI Staff Meeting	RBOI Regional Office, Cotabato City	Technical & Research Divison/Admin Services Division	N/A
October 2019	4	10:00AM	Conduct investment coaching to potential investor	Investment Coaching	RBOI Regional Office, Cotabato City	Technical & Research Divison/Admin Services Division	N/A
October 2019	8-9	8:00AM	Monitor status of RBOI registered firms if they complied with registration agreements	Monitoring of RBOI registered firms	DAS, Talayan, Ampatuan, Maguindanao	Technical Division	N/A
October 2019	17	10:00AM	Deliberate the application of an investor/firm applying for RBOI registration	Managament Committee (ManCom) Meeting	RBOI Regional Office, Cotabato City	Managment Committee (ManCom)	N/A
October 2019	23	9:00AM	Approve or deny the application for registration	Joint ManCom/Board of Governors Meeting	Cotabato City	Board of Governors, Management Committee	N/A
Date			OBJECTIVES	ACTIVITY	VENUE	RESPONSIBLDFFICE/DIVISION	ORG's Role (Invited ORG official, use of venue, support, etc)
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November 2019	19	9:00AM	Identify businesses that existing in the community that may be included in the IPP and empower Local Government Units (LGUs) by assisting them how to formulate their own Local Investments and Incentives Code (LIIC).	Conduct IPP Consultation and NILE (Basilan Province)	Province of Basilan	Technical & Research Divison/Admin Services Division	N/A
November 2019	27	9:00AM	Conduct investment coaching to potential investor	Investment Coaching	RBOI Regional Office, Cotabato City	Technical & Research Divison/Admin Services Division	N/A

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December 2019	4	9:00AM	Deliberate the application of an investor/firm applying for RBOI registration	Management Committee (ManCom) Meeting	RBOI Regional Office, Cotabato City	Management Committee (ManCom)	N/A
December 2019	12	8:00AM	Approve or deny the application for registration	Joint ManCom/Board of Governors Meeting	Cotabato City	Board of Governors, Management Committee	N/A
December 2019	19	9:00AM	Assess RBOI performance of year 2019	Performance Review Assessment and Evaluation (PRAE)	Cotabato City	Support Services Division/Technical Division/ Administrative Division	N/A

Note: All activities and schedules are subject to change depending on the availability of funds.

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