



Republic of the Philippines
BOARD OF INVESTMENTS
385 Sen Gil J. Puyat Avenue, Makati City



VACANT POSITION

Legal and Compliance Service Legal Division

1 – Attorney IV (SG 23)
Item No.: ATY4-1-1998

Education : Bachelor of Laws
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : RA 1080

Please submit the ff:

- *Application Letter (indicating 1 office and 1 item number of the position being applied for)*
- *Resume*
- *Fully accomplished Personal Data Sheet (CSC Form 212 rev. 2017)*
- *Diploma*
- *Transcript of Records*
- *Certificate of Eligibility; Bar/Board Certificate*
- *Photocopies of Certificate of Trainings/ Seminars*
- *Certificate of Employment from current & previous employers with duties and responsibilities*
- *Performance rating in the present position for one (1) year*

Note: Applicant/s with incomplete documents will not be processed.

DEADLINE FOR SUBMISSION:

04 February 2019

Please submit the documentary requirements to: 2F Financial and Administrative Service Board of Investments, 385 Sen. Gil Puyat Avenue, Makati City or email us at HRDD@boi.gov.ph